



FALINGE  
PARK  
HIGH  
SCHOOL

# PROVIDER ACCESS POLICY

**Date: 1 January 2018**

Opening Doors; Unlocking Potential



## Document Control

Organisation	Falinge Park High School
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## Revision History

Revision Date	Reviser	Previous Version	Description of Revision

## Document Approvals

This document requires the following approvals:

Approval Sought From	Name	Date

## Document Distribution

This document will be distributed to:

Individual/Group	Job Title/Group Type	Distribution Date

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## **Falinge Park High School**

### **Provider Access Policy**

#### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

#### **Student entitlement**

Students in years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

#### **Procedure**

A provider wishing to request access should contact:

**Michelle Facchinello**  
Careers & Futures Adviser

Telephone: *01706 631246*

Email: [facchinellom@falingepark.com](mailto:facchinellom@falingepark.com)

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## Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to have access to students in years 8 – 11 and / or their parents inside and outside of the school setting.

	Autumn Term	Spring Term	Summer Term
<b>Year 8</b>		Provider attendance at parents' evening Careers / Options assembly	PSHE Careers Programme
<b>Year 9</b>		Provider attendance at Parents' evenings Careers / Options assembly PSHE Careers Programme	
<b>Year 10</b>		Careers / Apprenticeship Week assembly Pathways provider event at Event City	Provider attendance at parents' evening Taster sessions at local FE College Mock Interviews  PSHE Careers Programme
<b>Year 11</b>	Post 16 Pathways events Provider Assemblies Careers Fair and Networking Event  Work Experience  Parents' Evenings  Mock Results Day  PSHE Careers Programme	Apprenticeship provider sessions Session on apprenticeship applications	

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Please speak to the above named Careers Adviser to identify the most suitable opportunity for you.

The school policy on sets out the school's approach to allowing providers into school as visitors to talk to our students. See link below:

<https://www.falingepark.com/wp-content/uploads/2015/12/Safeguarding-Policy-Sept-2017.pdf>

### **Premises and facilities**

The school will make the main hall, conference room, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available audio visual and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Adviser or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Office, which is managed by the school Careers Adviser, this is accessible to all students at lunch and break times.

Approval and review: Created January 2018

Approved *[date]* by Governors at Curriculum and Standards Committee

Next review: January 2019

Signed: *[name]* Chair of Governors

*[name]* Head Teacher

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