

**ROCHDALE BOROUGH COUNCIL**  
**PERSON SPECIFICATION**

Technician (Level 3)

Grade 5 (SCP) 12-17

**Note to Applicants**

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

- The *Essential* Criteria are for the qualifications, experience, skills or knowledge you **MUST SHOW YOU HAVE** to be considered for the job.
- The *Desirable* Criteria are used to help decide between candidates who meet **ALL** the Essential Criteria.
- The *How Identified* column shows how the Council will obtain the necessary information about you.
- If the How Identified column says the Application Form next to an Essential Criteria or a Desirable Criteria, you **MUST** include in your application enough information to show **how** you meet this criteria. You should include examples from your paid or voluntary work.

ATTRIBUTES	ESSENTIAL	HOW IDENTIFIED	DESIRABLE	HOW IDENTIFIED
<b>QUALIFICATIONS AND EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• To possess GCSE English and Mathematics at Grade A*- C, or GCSE Level 4 - 9, <b>or</b> a Level 2 qualification in Literacy and Numeracy.</li> <li>• To possess GCSE A*-C <b>or</b> Level 3 qualification in a relevant discipline</li> <li>• Willingness to participate in relevant training and development opportunities.</li> <li>• To possess or be willing to undertake appointed person certificate in First Aid <b>administration &lt;Please delete as necessary&gt;</b>.</li> <li>• Experience of using ICT packages i.e. Microsoft Word, Excel, Access <b>&lt;Please add specialist packages as necessary&gt;</b></li> </ul>	<b>Application Form/Checking of Certificates</b>	<ul style="list-style-type: none"> <li>• Working with children in a paid or voluntary capacity.</li> </ul>	<b>Application Form/Checking of Certificates</b>

<b>SKILLS AND KNOWLEDGE</b>	<ul style="list-style-type: none"> <li>• Ability to work effectively in a team environment, understanding classroom roles and responsibilities.</li> <li>• Ability to build and maintain effective working relationships with pupils and colleagues.</li> <li>• <b>&lt;Please insert any special skills and knowledge required for this specific technician role&gt;.</b></li> </ul>	<b>Application Form/Interview</b>	<ul style="list-style-type: none"> <li>• Appropriate knowledge of first aid <b>&lt;Please delete as appropriate&gt;</b></li> </ul>	<b>Application Form/Interview</b>
<b>SPECIAL WORKING CONDITIONS</b>	<ul style="list-style-type: none"> <li>• Ability to attend occasional meetings outside of school hours.</li> <li>• The ability to converse at ease with customers and service users and provide advice in accurate spoken English.</li> </ul>	<b>Application Form/Interview</b>		